

DELAWARE TRANSIT CORPORATION

POSTING NO. 005-2012

POSITION VACANCY POSTING

DATE OF POSTING August 15, 2011

CLOSING DATE August 22, 2011

METHOD OF APPLICATION: **BID FORM**

INTERESTED EMPLOYEES MUST FILE FOR THIS POSITION BY COMPLETING THE APPROPRIATE BID FORM OR AN EMPLOYMENT APPLICATION OR SUBMITTING A LETTER OF INTEREST AND RESUME TO THE EMPLOYMENT SECTION OF THE HUMAN RESOURCES DEPARTMENT BY 4:30 P.M. ON **August 22, 2011**. POSITIONS COVERED BY COLLECTIVE BARGAINING AGREEMENTS WILL BE AWARDED IN ACCORDANCE WITH THE PROVISIONS AND PROCEDURES CONTAINED IN THE APPLICABLE CURRENT BARGAINING AGREEMENT.

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POSITION #: 266 JOB CODE #: 119

POSITION TITLE New Castle County Paratransit Specialist –Full-Time

PAY GRADE _____ PAY RATE _____ PAY RANGE \$13.16 - \$18.28
(MINIMUM TO MAXIMUM)

LOCATION: DISTRICT New Castle County DEPARTMENT Transportation
SECTION Operations

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CLASSIFICATION: FULL TIME X PART-TIME _____

CONTRACT: 8FR _____ 8DR X 32 _____ N/C _____

SCHEDULED HOURS Varied SCHEDULED DAYS Varied

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SUMMARY OF POSITION:

The Paratransit Specialist operates wheelchair lift-equipped buses, vans and provides pre-scheduled door-to-door transportation of elderly persons and people with disabilities. Responsibilities include assisting passengers, collecting fares, completing vehicle defect cards, completing accident reports and having full knowledge of the transit system, passenger relations, procedures and regulations.

JOB DESCRIPTION: AVAILABLE THRU HR DEPT X

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EQUAL OPPORTUNITY EMPLOYER

" Employment Application must specifically address the skills referenced in this summary."